

RESEARCH AT THE NATICK HISTORICAL SOCIETY

Our Research Library & Archive contains a selection of reference books about Natick history, subject files, a small archive of original documents, and some photographic materials on Natick families, individuals, events, neighborhoods, and organizations.

The Research Library and Archive is normally open to the public on Wednesdays 1 – 4 pm, and by appointment. All research inquiries can be sent in by using our Research Request Form found here: <https://www.natickhistoricalsociety.org/research-requests>.

The library and archive does not lend out materials, but in many cases materials can be reproduced and sent to individuals who cannot visit the research library and archive in person. Digital reproduction and photocopying are done at the discretion of the Collections staff. The NHS reserves the right to refuse any reproduction request that might damage the material, or if, in its judgment, fulfillment of the request would involve violation of copyright law.

The Natick Historical Society is an independent, non-profit organization and we are committed to making local history accessible to all members of the public free of charge. To support the work of the Society and our dedicated research staff please see the following fees for services provided to patrons:

RESEARCH

	All Researchers
Independent research at the NHS library and archive	No Charge
Research conducted by the Collections staff and Research Interns	1 hour free. Additional hours \$15 per hour

REPRODUCTION OF RESEARCH MATERIALS

	All Patrons
Photocopies	\$.20 per page
Scans for teaching and /or personal use	\$5 service charge + \$.20 per page
High resolutions scans for personal use	\$5 per image
High resolution scans for publication	Reproduction Permission Form + \$50 one-time, non-exclusive use.

ARTIFACTS

The Natick Historical Society has a substantial collection of artifacts, some of which have been photographed. Should specific artifacts need to be photographed for use, a fee will be charged on a case-by-case basis.

CREDIT LINE

A credit line **must** identify all materials as belonging to our collections. Preferred form:
"Courtesy of the Natick Historical Society & Museum, Natick, MA"

COMPLIMENTARY COPIES

The Natick Historical Society & Museum requires two copies of the book, video or other material in which items from its collections are published.

PERMISSION FORM

Once a determination of materials to be used is made and the necessary fees have been paid, a Permission Form will be given to the organization/individual wishing to use any materials.